

## **LIFE at UCF Richard Tucker Gerontology Research Awards Instructions**

**These instructions contain the following 3 pages:**

Page 1: Proposal Outline Instructions.

Page 2: Proposal Submission Instructions.

Page 3: Proposal Cover page.

Each page is a pdf document and can be downloaded separately for your use.

### **Proposal Outline Format**

**Proposals must utilize the below outline. The proposal must be typed and submitted in a pdf format. Submittal deadline is February 8, 2022.**

- A. Name of Study:
- B. Introduction: Provide a brief summary of the relationship of the research study for which this grant is related to the LIFE at UCF Richard Tucker Gerontology Research Awards pro-gram by responding to each of these questions:
  - 1. How does the research study meets the purpose and intent of this awards program?
  - 2. How the proposed research does meet the stated research need?
  - 3. How the proposed research can or could benefit LIFE at UCF members and the elder community?
  - 4. How will this research grant fund the research budget submitted? (Provide detailed budget below.)
  - 5. What other funding is available or has been requested to support this research?
- C. Description of the proposed research using the following outline:
  - 1. Introduction
  - 2. Statement of the problem
  - 3. Purpose /goals of research
  - 4. Significance of research related to gerontology and/or older adults
  - 5. Whether the research is proposed or is an extension of a current project.
- D. Literature review:
  - Write in format common for field of study.
- E. Study narrative/Methods/Procedures:
- F. Site of research. Sites at which study will occur
- G. Status of request(s) to access subjects if appropriate to research study
- H. If LIFE at UCF members can participate and in what capacity.
- I. Timeline for research study implementation
  - 1. Anticipated start and completion date.
  - 2. If already in progress, what has been accomplished?
- J. Itemized project budget and justification for each item.  
(This grant does not fund: staff travel, faculty salaries.)
- K. IRB status. If IRB proposal not yet submitted, when this will occur.
- L. Result dissemination plans.
- M. Bibliography: Write in format common for the field of study.

## Submission Instructions

1. Download and complete the *Gerontology Research Award Application* cover page located on the following page 3.
2. Create a single PDF of the grant request to include the cover page and your completed proposal outline.
  - The first page of the PDF should be the **signed** *Gerontology Research Award Application* cover page.
  - The next part should be the research proposal using the proposal outline.
3. Name this pdf file using the following naming format:
  - (Researcher Last Name)(FirstName)\_(Two Word Study Title)\_Tucker2021-22
  - For example: SmithMary\_BalanceAbility\_Tucker2021-22
4. To submit your proposal package complete the **Gerontology Research Proposal Submission form** located below these .pdf instruction pages.
5. Download your completed proposal as a **single .pdf document** into this web form.
6. Click on Submit to transmit your proposal.

When transmission is complete you will receive a receipt notification email.

Notification of Finalist status will be emailed to you no later than February 14, 2022.

For questions: Email: [bcmyers5@icloud.com](mailto:bcmyers5@icloud.com).

LEARNING INSTITUTE FOR ELDERNS AT UNIVERSITY OF CENTRAL FLORIDA, INC.

GERONTOLOGY RESEARCH AWARD PROGRAM APPLICATION FORM  
and COVER PAGE

ACADEMIC YEAR 2021-2022

**(Applications must be Type Written and submitted in .pdf format)**

UCF DEPARTMENT/ORGANIZATION \_\_\_\_\_

DEPARTMENT HEAD / FACULTY SPONSOR \_\_\_\_\_

APPLICANTS NAME \_\_\_\_\_

EMAIL \_\_\_\_\_ TELEPHONE \_\_\_\_\_

DEPARTMENT UCF FOUNDATION ACCOUNT NUMBER: \_\_\_\_\_

RESEARCH TITLE: \_\_\_\_\_

APPLICANT'S Signature: \_\_\_\_\_

DEPT/ORG APPROVAL Signature: \_\_\_\_\_

**Submission Deadline is February 8, 2022**

**Submissions must include a single signed .pdf copy of this form with attached pages.**

Submissions must be through the LIFE web site using the submission form located on the next page below.